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INTEGRATION JOINT BOARD BUSINESS PLANNER - The Business Planner details the reports which have been instructed by the Board as well as reports which the Functions expect to be submitting for the calendar year.									
Date Created	Report Title	Minute Reference/Committee Decision or Purpose of Report	Report Number	Report Author	Lead Officer / Business Area	ORGANISATION ACHSCP/ACC/NHSG	Update/Status	Delayed/ Deferred or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
29 November 2022									
9	Standing Item	Chief Officer Report	To note the regular update from the Chief Officer	HSCP22.105	Kay Diack	Chief of Staff	ACHSCP		
10	Standing Item	Video Presentation	To note the regular video presentation from a choice of partner organisations						
11	27.09.22	Public Bodies' Statutory Climate Change Duties	To seek approval to submit the work that has been undertaken in relation to identifying emission reduction targets; and to seek approval for the proposed resource alignment and progress reporting approach. This is in respect of the Scottish Government's expectation for Public Bodies to show leadership on the global climate emergency - new requirements have been included in the mandatory annual reporting.	HSCP22.100	Sophie Beier	Strategy and Transformation Lead	ACHSCP		
12	11.10.2022	Update report on (1) IJB's Financial position; (2) covid reserves; and (3) written clarification of the legal position of the Scottish Government's position to reclaim such funding.	To note the update. At IJB on 11 October 2022, members agreed: (i) to agree that the Chief Financial Officer provide an update report on the IJB's Financial position as soon as was reasonably practicable, either at its next meeting on 29 November 2022, or prior to that, at a special meeting of the IJB; (ii) to agree that the Chief Financial Officer provide as part of the update report referred to at (i) above, an update on the covid reserves and written clarification of the legal position of the Scottish Government's position to reclaim such funding	HSCP22.104	Paul Mitchell	Chief Finance Officer	ACHSCP		
13	26.04.2021	Workforce Plan	To seek approval from members following the consultation at IJB in August 2022. This Plan supports the Strategic Plan.	HSCP22.101	Sandy Reid / Stuart Lamberton		ACHSCP		
14	12.07.2022	Marywell Service Redesign	To note the findings of the review following Marywell Medical Practice not being awarded a contract following the 2c tendering process. A multi-agency review is being conducted. This report will show the outcomes of the review and the options for the service moving forward with a recommendation to seek IJBs approval.	HSCP22.102	Susie Downie / Emma King / Teresa Waugh	Primary Care Leads	ACHSCP		
15	18.07.22	PCIP Update	To provide an update on PCIP.	HSCP22.099	Susie Downie / Emma King	Primary care Leads	ACHSCP		
16	02.11.2021	Rosewell House Travel Plan - update	To note the impact of the travel plan and report back after 12 months on the outcomes and any measures that might be required.	HSCP22.103	Sarah Gibbon	Project Manager	ACHSCP		
17	23.10.2022	Supplementary Work Plan – Social Care	Incorporating: oEnd of Life Beds at Rubislaw oEmergency Discharge Placements oChange of Contract oMHLD Commissioning Review	HSCP22.098					
18	26.07.2022	MHLD Commissioning Review	To seek approval to fund and issue Mental Health Residential Care Home contracts aligned to the development and implementation of the MHLD Residential and Supported Living Accommodation Market Position Statement.	N/A	Jenny Rae / Kevin Dawson	Strategy and Transformation Team	ACHSCP	T	Incorporated within Supplementary Work Plan – Social Care above, going to 29 November meeting.
19	16.09.2022	Change of Contract	To seek approval of a business case for the changing of a contract from existing to another provider from 9 January 2023 for 15 months.	N/A	Shona Omand-Smith / Neil Stephenson	Commissioning Lead	ACHSCP	T	Incorporated within Supplementary Work Plan – Social Care above, going to 29 November meeting.
20	16.09.2022	Emergency Discharge Bed Provision	To seek approval to increase expenditure around the capacity of emergency discharge beds.	N/A	Shona Omand-Smith	Commissioning Lead	ACHSCP	T	Incorporated within Supplementary Work Plan – Social Care above, going to 29 November meeting.

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12.10.2022	End of Life Beds at Rubislaw	To seek approval for the continuation of the five end of life beds at Rubislaw Park.	N/A	James Maitland	Commissioning Lead	ACHSCP		T	Incorporated within Supplementary Work Plan – Social Care above, going to 29 November meeting.
17.08.22	Carers' Strategy	To seek approval of the final version of the Carers' Strategy.		Alison MacLeod / Amy Richert	Strategy and Transformation Team	ACHSCP		D	IJB in October 2022 delayed to January 2023 to allow for more consultation.
06.07.2021	Local Survey 2022	To note the results of the Local Survey 2022.		Alison Macleod	Lead Strategy and Performance Manager	ACHSCP		R	A Local Survey was commissioned in 2018/19 in advance of the last Strategic Plan. Original intention was to repeat the survey in 2022 and compare the two sets of results providing an indication as to the success of the actions within the Strategic Plan in impacting the lives of the people of Aberdeen. The survey has not been recommissioned as it was felt that the impact of the global pandemic would distort the findings making any direct comparison less meaningful. Alison MacLeod 31.10.22
31 January 2023									
Standing Item	Video Presentation	To note the regular video presentation from a choice of partner organisations							
Standing Item	Chief Officer Report	To note the regular update from the Chief Officer		Kay Diack	Chief of Staff	ACHSCP			
23.03.2021	Integration Joint Board Membership	To reconsider any changes to arrangements by report to the IJB prior to 31 March 2023.		Clerk	Chief Officer	ACHSCP			
10.03.22	Mental Health and Learning Disabilities	To provide the Board with updates on any variation to the hosting of MHLD services by the city.		Paul Mitchell	Chief Finance Officer		At Budget on 10 March 2022, Board agreed to note that in respect of article 3.14 on page 64 of the report (specialist Mental Health and Learning Disabilities (MHL) Services) it was recommended that the transitional period be extended to March 2023 and if anything were to vary with this matter, the Chief Finance Officer would bring a specific report back to the Board		
Standing Item	Annual Procurement Workplan 2023/2024	To present the Annual Procurement Work Plan for 2023/24 for expenditure on social care services, together with the associated procurement Business Cases, for approval.		Neil Stephenson	Procurement Lead	ACC			
07.06.22	Carers' Strategy	To approve the final version of the Carers' Strategy.	HSCP22.080	Alison MacLeod / Amy Richert	Strategy and Transformation Team	ACHSCP			
28.04.22	Analogue to Digital telecare	To seek approval from the IJB for funding, and update on the progress of the project	n/a	Pete McAndrew / Nadir Freigoun / Valerie Taylor	Strategy and Transformation Team	ACHSCP	IJB agreed on 11 October 2022 to defer to IJB on 31st January 2023. The purpose of the report was amended to include funding approval. More time is required to confirm funding requirements. For the meantime, update to be provided via Chief Officer report.		
13.10.22	Creating Hope Together: Scotland's Suicide Prevention Strategy and Action Plan	To note the recently published national Suicide Prevention Strategy & Action Plan and to provide assurance on activities locally.		Kevin Dawson	Strategy and Transformation Team	ACHSCP			Date TBC by Kevin Dawson
28 March 2023 (Budget)									
Standing Item	Chief Officer Report	To provide a regular update from the Chief Officer		Kay Diack	Chief of Staff	ACHSCP			
Standing Item	Video Presentation	To note the regular video presentation from a choice of partner organisations							
	Integration Joint Board Budget	To approve the Budget		Paul Mitchell	Chief Finance Officer	ACHSCP			
24.08.21	Rosewell House - evaluation report	Chief Officer to bring a full evaluation report of the service being delivered at Rosewell House to the IJB in March 2023;		Sarah Gibbon	Project Manager	ACHSCP	Rosewell House - Options Appraisal and Recommendations - HSCP.21.088 (IJB 24/08/21) instruct the Chief Officer, to bring a full evaluation report of the service being delivered at Rosewell House to the IJB board in March 2023;		
Standing Item	Medium Term Financial Framework - 2023/24	To provide an update on the final levels of funding delegated by Aberdeen City Council and NHS Grampian for health and social care activities in 2023/24 and to seek final approval of the medium-term financial framework.		Paul Mitchell	Chief Finance Officer	ACHSCP			

